NEHRU ARTS AND SCIENCE COLLEGE

(An Autonomous Institution affiliated to Bharathiar University)
(Reaccredited with "A" Grade by NAAC, ISO 9001:2015 & 14001:2004 Certified
Recognized by UGC with 2(f) &12(B), Under Star College Scheme by DBT, Govt. of India)
Nehru Gardens, Thirumalayampalayam, Coimbatore - 641 105, Tamil Nadu.

INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 11/04/2023 @ 02.00 pm
Members present

Name	Designation	Representative	Signature
Dr. N. Shani	Dean, School of Management	Director - IQAC	*signature* 11/4/23
Dr. A. Sherin	Assistant Professor, Computer Science	Faculty Nominee	*signature* 11/4/23
Dr. V. Kavitha	Assistant Professor, IT & DCFS	Faculty Nominee	*signature* 11/4/23
Ms. K. Sumathi	Assistant Professor, Computer Science	Faculty Nominee	*signature* 11/4/23
Mr. V. Veerakumaran	Assistant Professor, Computer Science	Faculty Nominee	*signature* 11/4/23
Ms. L. Varsha	Assistant Professor, FSN	Faculty Nominee	*signature* 11/4/23

Major Agenda of the meeting to be held on 11/04/2023

- Infrastructure
- Faculty Orientation- NAAC Visit
- NAAC Mock Visit
- Annual Report

Minutes of the meeting held at 02.00 pm on 11/04/2023

Infrastructure: The infrastructure necessary for the NAAC visit in all the departments were discussed.

Faculty Orientation- NAAC Visit: Every Faculty is planned to be oriented on the NAAC Visit.

NAAC Mock Visit: NAAC Mock Visit is scheduled to be conducted before 10 days of the Peer Team Visit

Annual Report: The Chairman presented the Annual Report of the Academic Year 2022-2023.

NEHRU ARTS AND SCIENCE COLLEGE

(An Autonomous Institution affiliated to Bharathiar University)
(Reaccredited with "A" Grade by NAAC, ISO 9001:2015 & 14001:2004 Certified
Recognized by UGC with 2(f) &12(B), Under Star College Scheme by DBT, Govt. of India)
Nehru Gardens, Thirumalayampalayam, Coimbatore - 641 105, Tamil Nadu.

Action Taken Report for the meeting held on 11/04/2023

S. No	Agenda Discussed	Action Taken report
1	Infrastructure	The infrastructure necessary for the NAAC visit in all the departments were asked to be submitted as a requirement before 15th April, 2023.
2	Faculty Orientation- NAAC Visit	Every Faculty is planned to be oriented on the NAAC Visit by the Chairman before 20th April, 2023.
3	NAAC Mock Visit	NAAC Mock Visit is scheduled on 01st May, 2023.
4	Annual Report	The Annual Report was analyzed and the gaps for the academic year was identified.

Director – IQAC

Dr. N. SHANI
Director - IQAC
Nehru Arts and Science College (Autonomous)
Thirumalayampalayam, Coimbatore - 641 105.

PRINCIPAL

PRINCIPAL
Nehru Arts and Science College (Autonomous)
Nehru Gardens, Thirumalayampalayam
Coimbatore - 641 105

NEHRU ARTS AND SCIENCE COLLEGE

(An Autonomous Institution affiliated to Bharathiar University)
(Reaccredited with "A" Grade by NAAC, ISO 9001:2015 & 14001:2004 Certified
Recognized by UGC with 2(f) &12(B), Under Star College Scheme by DBT, Govt. of India)
Nehru Gardens, Thirumalayampalayam, Coimbatore - 641 105, Tamil Nadu.

INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 13/02/2023 @ 02.00 pm
Members present

Name	Designation	Representative	Signature
Dr. N. Shani	Dean, School of Management	Director - IQAC	
Dr. A. Sherin	Assistant Professor, Computer Science	Faculty Nominee	
Dr. V. Kavitha	Assistant Professor, IT & DCFS	Faculty Nominee	
Ms. K. Sumathi	Assistant Professor, Computer Science	Faculty Nominee	
Mr. V. Veerakumaran	Assistant Professor, Computer Science	Faculty Nominee	
Ms. L. Varsha	Assistant Professor, FSN	Faculty Nominee	

Major Agenda of the meeting to be held on 13/02/2023

- DVV
- Best Teacher Award
- IQAC Newsletter
- Faculty Progression Index Analysis
- Monthly Report Analysis

Minutes of the meeting held at 02.00 pm on 13/02/2023

DVV: The data that needs more clarity and corrections were discussed from the SSR Final Submission.

Best Teacher Award: Plans, Timelines and Responsibilities for Best Teacher Award Program was discussed.

IQAC Newsletter: Contents and Plans for the IQAC Newsletter was discussed.

Faculty Progression Index Analysis: The completion of the targets given by the faculties by the start of the semester was discussed.

Monthly Report Analysis: The Monthly reports from December to February was discussed and analyzed on the gaps in the targets and completion.

NEHRU ARTS AND SCIENCE COLLEGE

(An Autonomous Institution affiliated to Bharathiar University)
(Reaccredited with "A" Grade by NAAC, ISO 9001:2015 & 14001:2004 Certified
Recognized by UGC with 2(f) &12(B), Under Star College Scheme by DBT, Govt. of India)
Nehru Gardens, Thirumalayampalayam, Coimbatore - 641 105, Tamil Nadu.

Action Taken Report for the meeting held on 13/02/2023

S. No	Agenda Discussed	Action Taken report
1	DVV	DVV works and submission was planned to be completed at the earliest.
2	Best Teacher Award	Best Teacher Award Program is planned to be conducted by first week of March, 2023.
3	IQAC Newsletter	IQAC Newsletter is planned to be released by 15th March, 2023.
4	Faculty Progression Index Analysis	Incomplete targets were asked to be completed before the end of April, 2023.
5	Monthly Report Analysis	The gaps in the monthly targets were analyzed and all the heads were asked to complete the same before end of March,2023.

Director – IQAC

Dr. N. SHANI
Director - IQAC
Nehru Arts and Science College (Autonomous)
Thirumalayampalayam, Coimbatore - 641 105.

PRINCIPAL

PRINCIPAL
Nehru Arts and Science College (Autonomous)
Nehru Gardens, Thirumalayampalayam
Coimbatore - 641 105

NEHRU ARTS AND SCIENCE COLLEGE

(An Autonomous Institution affiliated to Bharathiar University)
(Reaccredited with "A" Grade by NAAC, ISO 9001:2015 & 14001:2004 Certified
Recognized by UGC with 2(f) &12(B), Under Star College Scheme by DBT, Govt. of India)
Nehru Gardens, Thirumalayampalayam, Coimbatore - 641 105, Tamil Nadu.

INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 06/12/2022 @ 02.00 pm

Members present

Name	Designation	Representative	Signature
Dr. N. Shani	Dean, School of Management	Director - IQAC	*signature* 6/12/22
Dr. A. Sherin	Assistant Professor, Computer Science	Faculty Nominee	*signature* 06/12/22
Dr. V. Kavitha	Assistant Professor, IT & DCFS	Faculty Nominee	*signature* 06/12/22
Ms. K. Sumathi	Assistant Professor, Computer Science	Faculty Nominee	*signature* 6/12/22
Mr. V. Veerakumaran	Assistant Professor, Computer Science	Faculty Nominee	*signature* 06/12/22
Ms. L. Varsha	Assistant Professor, FSN	Faculty Nominee	*signature* 6/12/22

Major Agenda of the meeting to be held on 06/12/2022

- SSR Submission
- Founder's Day & BFA
- Targets for the Even Semester
- IQAC Stakeholders Meeting
- Faculty Development Program

Minutes of the meeting held at 02.00 pm on 06/12/2022

SSR Submission: Roles and responsibilities for finalizing the SSR final submission were assigned. Deadlines for each task were established, and communication channels were clarified. A timeline for the submission of the final SSR was proposed and agreed upon. This included internal review periods and deadlines for feedback incorporation.

Founder's Day & BFA: The initiation process for BFA was discussed and timelines were finalized.

Targets for the Even Semester: Targets of each department for the Even Semester was discussed.

IQAC Stakeholders Meeting: IQAC Stakeholders meeting will be scheduled by the end of December, 2022.

Faculty Development Program: Faculty Development Program was planned to be conducted by end of December, 2022.

NEHRU ARTS AND SCIENCE COLLEGE

(An Autonomous Institution affiliated to Bharathiar University)
(Reaccredited with "A" Grade by NAAC, ISO 9001:2015 & 14001:2004 Certified
Recognized by UGC with 2(f) &12(B), Under Star College Scheme by DBT, Govt. of India)
Nehru Gardens, Thirumalayampalayam, Coimbatore - 641 105, Tamil Nadu.

Action Taken Report for the meeting held on 06/12/2022

S. No	Agenda Discussed	Action Taken report
1	SSR Submission	Action items were assigned to relevant individuals or teams to address these concerns in the final SSR. Final SSR Submission is scheduled by end of January, 2023
2	Founder's Day & BFA	The responsibilities and dates for the BFA was finalized.
3	Targets for the Even Semester	Targets of each department for the Even Semester was asked to submit before 15th December, 2022.
4	IQAC Stakeholders meeting	IQAC Stakeholders meeting will be scheduled on 26th December, 2022.
5	Faculty Development Program	Faculty Development Program for Even Semester was scheduled from 27th December, 2022 to 31st December, 2022.

Director – IQAC

Dr. N. SHANI
Director - IQAC
Nehru Arts and Science College (Autonomous)
Thirumalayampalayam, Coimbatore - 641 105.

PRINCIPAL

PRINCIPAL
Nehru Arts and Science College (Autonomous)
Nehru Gardens, Thirumalayampalayam
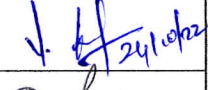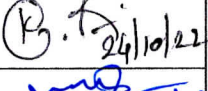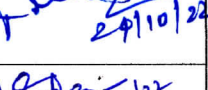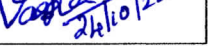Coimbatore - 641 105

NEHRU ARTS AND SCIENCE COLLEGE

(An Autonomous Institution affiliated to Bharathiar University)
(Reaccredited with "A" Grade by NAAC, ISO 9001:2015 & 14001:2004 Certified
Recognized by UGC with 2(f) &12(B), Under Star College Scheme by DBT, Govt. of India)
Nehru Gardens, Thirumalayampalayam, Coimbatore - 641 105, Tamil Nadu.

INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 24/10/2022 @ 02.00 pm
Members present

Name	Designation	Representative	Signature
Dr. N. Shani	Dean, School of Management	Director - IQAC	
Dr. A. Sherin	Assistant Professor, Computer Science	Faculty Nominee	
Dr. V. Kavitha	Assistant Professor, IT & DCFS	Faculty Nominee	
Ms. K. Sumathi	Assistant Professor, Computer Science	Faculty Nominee	
Mr. V. Veerakumaran	Assistant Professor, Computer Science	Faculty Nominee	
Ms. L. Varsha	Assistant Professor, FSN	Faculty Nominee	

Major Agenda of the meeting to be held on 24/10/2022

- IIAQ & SSR Draft II
- Monthly Report Analysis
- Research Publications and Patents
- International Conference

Minutes of the meeting held at 02.00 pm on 24/10/2022

IIAQ & SSR Draft II: The Chairman provided an overview of the IIQA submission & SSR Draft II, summarizing the key documents and information included. Attendees discussed the completeness and accuracy of the submitted IIQA documents. Questions and clarifications were addressed.

Monthly Report Analysis: The Monthly reports from June to October was discussed and analyzed on the gaps in the targets and completion.

Research Publications and Patents: All the department publication and patent counts were discussed.

International Conference: International Conference planned for the upcoming months were discussed and preparations were pointed out.

NEHRU ARTS AND SCIENCE COLLEGE

(An Autonomous Institution affiliated to Bharathiar University)
(Reaccredited with "A" Grade by NAAC, ISO 9001:2015 & 14001:2004 Certified
Recognized by UGC with 2(f) &12(B), Under Star College Scheme by DBT, Govt. of India)
Nehru Gardens, Thirumalayampalayam, Coimbatore - 641 105, Tamil Nadu.

Action Taken Report for the meeting held on 24/10/2022

S. No	Agenda Discussed	Action Taken report
1	IIAQ & SSR Draft II & III	The strengths and weaknesses identified in the SSR Draft I were reviewed. Consensus was reached on the accuracy of the assessment and additional points were noted for consideration. Attendees discussed specific areas requiring improvement or further data collection.
2	Monthly Report Analysis	The gaps in the monthly targets were analyzed and all the heads were asked to complete the same before end of November,2022.
3	Research Publications and Patents	The Research Project Director came up with an Action Plan for improving the research areas.
4	International Conference	Each School was asked to conduct at least one International Conference before the month of March, 2023.

Director – IQAC

Dr. N. SHANI
Director - IQAC
Nehru Arts and Science College (Autonomous)
Thirumalayampalayam, Coimbatore - 641 105.

PRINCIPAL

PRINCIPAL
Nehru Arts and Science College (Autonomous)
Nehru Gardens, Thirumalayampalayam
Coimbatore - 641 105

NEHRU ARTS AND SCIENCE COLLEGE
(An Autonomous Institution affiliated to Bharathiar University)
(Reaccredited with "A" Grade by NAAC, ISO 9001:2015 & 14001:2004 Certified
Recognized by UGC with 2(f) &12(B), Under Star College Scheme by DBT, Govt. of India)
Nehru Gardens, Thirumalayampalayam, Coimbatore - 641 105, Tamil Nadu.

INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 10/08/2022 @ 02.00 pm

Members present

Name	Designation	Representative	Signature
Dr. N. Shani	Dean, School of Management	Director - IQAC	*(signed) 10/08/22*
Dr. A. Sherin	Assistant Professor, Computer Science	Faculty Nominee	*(signed) 10/08/22*
Dr. V. Kavitha	Assistant Professor, IT & DCFS	Faculty Nominee	*(signed) 10/08/22*
Ms. K. Sumathi	Assistant Professor, Computer Science	Faculty Nominee	*(signed) 10/8/22*
Mr. V. Veerakumaran	Assistant Professor, Computer Science	Faculty Nominee	*(signed) 10/8/22*
Ms. L. Varsha	Assistant Professor, FSN	Faculty Nominee	*(signed) 10/8/22*

Major Agenda of the meeting to be held on 10/08/2022

- Teacher-Learning Process Review Report
- Fortnight Assessment Analysis
- Faculty Progression Index Analysis
- SSR Draft I

Minutes of the meeting held at 02.00 pm on 10/08/2022

Teacher-Learning Process Review Report: The Teacher-Learning Process is to be reviewed at the end of August month.

Fortnight Assessment Analysis: Fortnight Assessment Analysis for the month of June-August was discussed.

Faculty Progression Index Analysis: The completion of the targets given by the faculties by the start of the semester was discussed.

SSR Draft I: The Chairman provided an overview of the SSR Draft I, highlighting key sections, data collected, and initial analysis. A comprehensive discussion ensued regarding the findings and

NEHRU ARTS AND SCIENCE COLLEGE

(An Autonomous Institution affiliated to Bharathiar University)
(Reaccredited with "A" Grade by NAAC, ISO 9001:2015 & 14001:2004 Certified
Recognized by UGC with 2(f) &12(B), Under Star College Scheme by DBT, Govt. of India)
Nehru Gardens, Thirumalayampalayam, Coimbatore - 641 105, Tamil Nadu.

observations presented in the SSR Draft I. Attendees shared their insights and recommendations for further exploration or clarification.

Action Taken Report for the meeting held on 10/08/2022

S. No	Agenda Discussed	Action Taken report
1	Teacher-Learning Process Review Report	The Teacher-Learning Process is scheduled on 24th August, 2022
2	Fortnight Assessment Analysis	Fortnight Assessment Analysis for the month of June-August was on 16th August, 2022
3	Faculty Progression Index Analysis	Incomplete targets were asked to be completed before the end of September, 2022.
4	SSR Draft I	SSR Draft I was prepared and validated by the Chairman and IQAC Members.

Director – IQAC

Dr. N. SHANI
Director - IQAC
Nehru Arts and Science College (Autonomous)
Thirumalayampalayam, Coimbatore - 641 105.

Science College
Coimbatore
641 105

PRINCIPAL

PRINCIPAL
Nehru Arts and Science College (Autonomous)
Nehru Gardens, Thirumalayampalayam
Coimbatore - 641 105

NEHRU ARTS AND SCIENCE COLLEGE

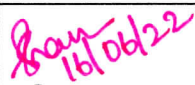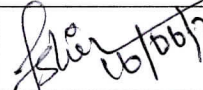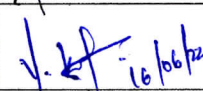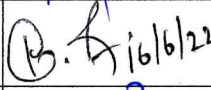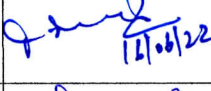(An Autonomous Institution affiliated to Bharathiar University)
(Reaccredited with "A" Grade by NAAC, ISO 9001:2015 & 14001:2004 Certified
Recognized by UGC with 2(f) &12(B), Under Star College Scheme by DBT, Govt. of India)
Nehru Gardens, Thirumalayampalayam, Coimbatore - 641 105, Tamil Nadu.

INTERNAL QUALITY ASSURANCE CELL

Minutes of IQAC meeting held on 16/06/2022 @ 02.00 pm
Members present

Name	Designation	Representative	Signature
Dr. N. Shani	Dean, School of Management	Director - IQAC	
Dr. A. Sherin	Assistant Professor, Computer Science	Faculty Nominee	
Dr. V. Kavitha	Assistant Professor, IT & DCFS	Faculty Nominee	
Ms. K. Sumathi	Assistant Professor, Computer Science	Faculty Nominee	
Mr. V. Veerakumaran	Assistant Professor, Computer Science	Faculty Nominee	
Ms. L. Varsha	Assistant Professor, FSN	Faculty Nominee	

Major Agenda of the meeting to be held on 16/06/2022

- NAAC
- Department Data Submission
- Format from IQAC
- Academic Calendar
- Faculty Development Program
- Student Induction

Minutes of the meeting held at 02.00 pm on 16/06/2022

NAAC: Each department must get prepared for the NAAC Data Submission for Five Years 2017-2022 before July, 2022

Department Data Submission: All the data related to NAAC Submission must be prepared according to the NAAC format and there should be uniformity among all the departments.

Format from IQAC: For the commonality between all the departments, IQAC has to give a uniform format for all the criteria metrics.

Academic Calendar: Academic Calendar for the Academic Year 2022-2023 is planned to be prepared by the month of June, 2022.

Faculty Development Program: FDP for knowledge enrichment of all the faculties must be conducted in the month of July, 2022.

Student Induction: The Student Induction Program for the upcoming first years must be conducted in the month of August, 2022.

NEHRU ARTS AND SCIENCE COLLEGE

(An Autonomous Institution affiliated to Bharathiar University)
(Reaccredited with "A" Grade by NAAC, ISO 9001:2015 & 14001:2004 Certified
Recognized by UGC with 2(f) &12(B), Under Star College Scheme by DBT, Govt. of India)
Nehru Gardens, Thirumalayampalayam, Coimbatore - 641 105, Tamil Nadu.

Action Taken Report for the meeting held on 16/06/2022

S. No	Agenda Discussed	Action Taken report
1	NAAC	Each department started working on the data submission with deadlines provided from IQAC.
2	Format from IQAC	The formats for all the Criteria metrics are shared to the Department Heads for reference.
3	Academic Calendar	Academic Calendar for the Academic Year 2022-2023 is prepared and circulated to all the departments.
4	Faculty Development Program	FDP for all the faculties is planned from 14th July, 2022 to 19th July, 2022.
5	Student Induction	The Student Induction Program for the upcoming first years is planned from 1st August, 2022 to 05th August, 2022.

Director – IQAC

Dr. N. SHANI
Director - IQAC
Nehru Arts and Science College (Autonomous)
Thirumalayampalayam. Coimbatore - 641 105.

PRINCIPAL

PRINCIPAL
Nehru Arts and Science College (Autonomous)
Nehru Gardens, Thirumalayampalayam
Coimbatore - 641 105